

ZENOTECH LABORATORIES LIMITED

Registered Office: Survey No. 250-252, Turkapally Village, Genome Valley Road, Shamirpet Mandal, Medchal-Malkajgiri District, Turkapallyadaram,

Hyderabad - 500101 India | Tel: +91 90320 44584 / 585

Website: www.zenotechlab.com | **E-mail:** info@zenotech.co.in |

CIN: L27100TG1989PLC010122

NOTICE OF POSTAL BALLOT

[Pursuant to Section 110 of the Companies Act, 2013 read with the Companies (Management and Administration) Rules, 2014, as amended]

E-VOTING COMMENCES ON	E-VOTING CONCLUDES ON
February 10, 2026 (09:00 A.M. IST)	March 11, 2026 (05:00 P.M. IST)

Dear Member(s),

NOTICE is hereby given that pursuant to the provisions of Section 108 and Section 110 of the Companies Act, 2013 (“the **Act**”) and other applicable provisions, if any, of the Act and read with Rule 20 and Rule 22 of the Companies (Management and Administration) Rules, 2014 (“**Rules**”), as amended from time to time, Secretarial Standard-2 on General Meetings (“**SS-2**”), read with the General Circular Nos. 14/2020 dated April 8, 2020, 17/2020 dated April 13, 2020, and subsequent circulars issued from time to time, the latest one being General Circular No. 03/2025 dated September 22, 2025 issued by the Ministry of Corporate Affairs (“**MCA Circulars**”) and any other applicable law, rules and regulations, circulars and notifications [including any statutory modification(s), clarification(s), substitution(s) or re-enactment(s) thereof, for the time being in force and as amended from time to time] the Resolution as set out in this Notice is proposed for consideration by the Members of Zenotech Laboratories Limited (the “**Company**”) for passing by means of Postal Ballot by voting through electronic means (“**Remote e-Voting**”) only.

The Explanatory Statement pursuant to Section 102 and other applicable provisions, if any, of the Act pertaining to the said resolution setting out the material facts and reasons thereof, is appended to this Postal Ballot Notice.

In compliance with Regulation 44 of the SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015, as amended, (**Listing Regulations**) and pursuant to the provisions of Sections 108 and 110 of the Act read with the Rules framed thereunder and the MCA Circulars, the manner of voting on the proposed resolution is restricted only to e-voting i.e., by casting votes electronically instead of submitting postal ballot forms. Accordingly, the Postal Ballot Notice along with the instructions for e-voting is being sent only through electronic mode to those Members whose email addresses are registered with the Company / Depository Participant(s). The details of the procedure to cast the vote form part of the Notes to this Notice.

The e-voting period commences from 09:00 A.M. (IST) on Tuesday, February 10, 2026 and ends at 05:00 P.M. (IST) on Wednesday, March 11, 2026.

At its meeting held on Friday, January 23, 2026, the Board appointed Mr. Mahadev Tirunagari, (FCS: 6681 and COP No.: 7350) Practicing Company Secretary to act as the Scrutinizer, for conducting the Postal Ballot process, in a fair and transparent manner. The Scrutinizer will submit his report to the Chairperson/ or the Company Secretary of the Company, and the results of the voting by Postal Ballot will be announced not later than 2 (two) working days of the conclusion of the e-voting. The results declared along with the Scrutinizer's Report shall be communicated in the manner provided in this Postal Ballot Notice.

The said results along with the Scrutinizer's Report would be intimated to BSE Limited, where the Equity Shares of the Company are listed. The results will also be uploaded on the Company's website at www.zenotechlab.com and on the website of NSDL at <https://www.evoting.nsdl.com>.

Members are requested to carefully read the instructions in this Postal Ballot Notice and record their assent (**FOR**) or dissent (**AGAINST**) through the Remote e-Voting process, **not later than 05:00 p.m. IST on Wednesday, March 11, 2026**. Remote e-Voting facility will be blocked by NSDL immediately thereafter and the members will not be allowed to cast their votes beyond the said date and time.

SPECIAL BUSINESS:

1. Appointment of Mr. Nikkhil Venilal Kothhari, (DIN: 11501373) as an Independent Director of the Company

To consider and if thought fit, to pass with or without modification(s), if any, the following resolution as a **SPECIAL RESOLUTION**:

"RESOLVED THAT pursuant to the provisions of Sections 149, 152, read with Schedule IV and any other applicable provisions, if any, of the Companies Act, 2013 ("**Act**") (including any statutory modification(s) or re-enactment(s) thereof for the time being in force), read with the Companies (Appointment and Qualification of Directors) Rules, 2014 and any other applicable rules made under the Act, if any, Regulations 16(1)(b), 17 and 25(2A) and any other applicable provisions of Securities and Exchange Board of India (Listing Obligations and Disclosure Requirements) Regulations, 2015 ("**SEBI Listing Regulations**"), as amended from time to time, and the provisions of the Articles of Association of the Company, and further based on the recommendations of the Nomination & Remuneration Committee and the Board of Directors (the "**Board**"), Mr. Nikkhil Venilal Kothhari, (DIN: 11501373) who was appointed as an Additional Director (Independent) on the Board of the Company with effect from January 23, 2026 pursuant to Section 149, 161 of the Companies Act, 2013 and in respect of whom the Company has received a notice in writing from a Member under Section 160 (1) of the Companies Act, 2013, proposing his candidature for the office of Director, be and is hereby appointed as an Independent Director of the Company to hold office for a period of 5 (five) consecutive years with effect from January 23, 2026 up to January 22, 2031 (both dates inclusive), not liable to retire by rotation."

"RESOLVED FURTHER THAT the Board of Directors of the Company (including its committees thereof) and / or Company Secretary & Compliance Officer of the Company, be and are hereby authorized severally to do all such acts, deeds, matters and things as may be considered necessary, desirable or expedient to give effect to this resolution."

EXPLANATORY STATEMENT

[Pursuant to Section 102(1) of the Companies Act, 2013 and Regulation 36(3) of SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015]

Item No.1

Appointment of Mr. Nikkhil Venilal Kothhari-, (DIN: 11501373) as an Independent Director of the Company

Based on the recommendation of the Nomination and Remuneration Committee of the Board, the Board had, at its meeting held on January 23, 2026, approved the appointment of Mr. Nikkhil Venilal Kothhari (DIN: 11501373), as an Additional Director of the Company, with effect from January 23, 2026. Subject to Shareholders' approval, the Board has also approved the appointment of Mr. Nikkhil Venilal Kothhari, as an Independent Director of the Company for a period of 5 (five) consecutive years, commencing from January 23, 2026 and ending on January 22, 2031, in accordance with Sections 149, 150 and 152 of the Act and the Articles of Association of the Company.

Pursuant to Regulation 17(1C) of the Listing Regulations, Mr. Nikkhil Venilal Kothhari shall hold office until the date of next General Meeting or for a period of three months from the date of appointment, whichever is earlier. Mr. Nikkhil Venilal Kothhari is eligible to be appointed as an Independent Director for a term of up to 5 (five) consecutive years. The Company has received notice under Section 160 of the Act proposing Mr. Nikkhil Venilal Kothhari's candidature as an Independent Director of the Company.

The Company has received all the statutory declarations/disclosures from Mr. Nikkhil Venilal Kothhari including the following:

- (a) consent to act as a Director of the Company in Form DIR-2 pursuant to Section 152 of the Act read with the Companies (Appointment and Qualifications of Directors) Rules, 2014;
- (b) confirmation that he meets the criteria of independence as provided under Section 149 read with Schedule IV on the Code for Independent Directors of the Act and the Listing Regulations;
- (c) confirmation that he is not disqualified from being appointed as a Director in Form DIR-8 pursuant to Section 164 of the Act read with the Companies (Appointment and Qualifications of Directors) Rules, 2014;
- (d) confirmation that he is registered with the Independent Director's databank for lifetime in terms of Section 150 of the Act read with Rule 6 of the Companies (Appointment and Qualifications of Directors) Rules, 2014; and
- (e) declaration that he has not been debarred from holding the office of Director by virtue of any order passed by the Securities and Exchange Board of India or any such authority.

For appointment of Mr. Nikkhil Venilal Kothhari on the Board, the Nomination and Remuneration Committee took into consideration his rich and varied experience and expertise in strategic advisory and governance. Further, the Nomination and Remuneration Committee also noted that skills, expertise and competencies possessed by Mr. Nikkhil Venilal Kothhari were in alignment with the skills and expertise, identified by the Committee and the Board, for the Directors of the Company.

The Nomination and Remuneration Committee having assessed the profile of Mr. Nikkhil Venilal Kothhari, recommended his appointment to the Board. The Committee, in terms of Regulation 19 (4) read with Part D of the Schedule II of SEBI Listing Regulations, as amended, considered and evaluated balance of skills, knowledge and experience required on the Board and considering Mr. Nikkhil Venilal Kothhari is a Fellow Chartered Accountant and Ph. D in Bancassurance from Mumbai University. He has 40 years of professional experience in accounting, taxation, audit & assurance, bank audits, regulatory compliance and business advisory. His experience includes statutory branch audits, verification of advances, NPA review and regulatory compliance. He has extensive exposure to tax assessments, appellate proceedings and representations.

Based on the above, the Board felt that he would be fit for the position of independent director of the Company. The justification/rationale for recommendation for the appointment of Mr. Nikkhil Venilal Kothhari made by the Nomination and Remuneration Committee and the Board, as mentioned aforesaid as he has vast expertise and knowledge in the field of statutory audits, economics, finance and management.

The Board of Directors of the Company ("**Board**"), in terms of Sections 149, 152, 160 read with Schedule IV of the Companies Act, 2013, and on the basis of recommendation of the Nomination and Remuneration Committee for the appointment, have reviewed the profile of Mr. Nikkhil Venilal Kothhari and the declarations and found that he meets the criteria of independence as prescribed both under sub-section (6) of Section 149 and Schedule IV of the Companies Act, 2013 and under Regulation 16(1)(b) of the SEBI Listing Regulations, as amended, and the Board is of the opinion that he fulfils the conditions specified in the Act and Rules made thereunder for such an appointment and he fulfils the criteria of independence and is independent of the Management. Accordingly, based on the recommendation of the Nomination and Remuneration Committee, the Board recommended the appointment of Mr. Nikkhil Venilal Kothhari as an Independent Director, not liable to retire by rotation, for a period of 5 (five) consecutive years with effect from January 23, 2026 up to January 22, 2031 (both dates inclusive).

In terms of the Companies (Creation and Maintenance of databank of Independent Directors) Rules, 2019 read with Rule 6 of the Companies (Appointment and Qualification of Directors) Rules, 2014, as amended from time to time, Mr. Nikkhil Venilal Kothhari has enrolled his name in the online databank of Independent Directors maintained by the Ministry of Corporate Affairs (MCA) along with Indian Institute of Corporate Affairs (IICA) and has been exempted from the requirement of the online proficiency self-assessment test in terms of Rule 6(4) of the Companies (Appointment and Qualifications of Directors) Rules, 2014.

Additional information in respect of Mr. Nikkhil Venilal Kothhari, pursuant to Regulation 36(3) of the SEBI Listing Regulations and the Secretarial Standard on General Meetings (SS-2), is given at Annexure A to this Notice.

Documents relating to this item of business including the draft letter of appointment shall be available for inspection in the manner set out in Note 5 to this Notice.

In accordance with the provisions of Section 149 of the Act read with Schedule IV thereto, the appointment of Independent Directors requires approval of the Members. Further, as per Regulation 25(2A) of the SEBI Listing Regulations, appointment of an Independent Director shall be subject to the approval of Members by way of a special resolution. Accordingly, the Nomination & Remuneration Committee of the Board and Board of Directors recommend the resolution in relation to the appointment of Mr. Nikkhil Venilal Kothhari as Independent Director of the Company, not liable to retire by rotation, as set out in Item No. 1 of the notice, for approval of the Members by way of a Special Resolution.

Except Mr. Nikkhil Venilal Kothhari or his relatives, none of the Directors and Key Managerial Personnel of the Company and their relatives are concerned or interested, financially or otherwise, in the resolution set out at Item No. 1 of the notice.

The Board firmly believes that Mr. Nikkhil Venilal Kothhari's extensive experience, combined with deep expertise in financial strategy and regulatory frameworks will be immensely beneficial to the Company. The Board of Directors based on the recommendation of the Nomination and Remuneration Committee considers the appointment of Mr. Nikkhil Venilal Kothhari as an Independent Director in the interest of the Company and recommends the Special Resolution for approval of Shareholders.

By Order of the Board of Directors
For **Zenotech Laboratories Limited**
Sd/-

(Abdul Gafoor Mohammad)

Company Secretary & Compliance Officer
ICSI Membership No.: A22331

Place: Hyderabad
Date: January 23, 2026

Registered Office:

Zenotech Laboratories Limited

Survey No. 250-252, Turkapally Village,
Genome Valley Road, Shamirpet Mandal,
Medchal-Malkajgiri District,
Turkapallyadaram,
Hyderabad – 500 101, Telangana
CIN: L27100TG1989PLC010122
Email: info@zenotech.co.in
Website: www.zenotechlab.com

ANNEXURE A

Additional information on Directors seeking appointment as set out in this Postal Ballot Notice, in terms of Regulation 36(3) of the Securities and Exchange Board of India (Listing Obligations and Disclosure Requirements) Regulations, 2015 and the Secretarial Standards on General Meetings (“SS-2”), issued by the Institute of Company Secretaries of India.

1) Profile of Mr. Nikkhil Venilal Kothhari, (DIN: 11501373)

Name	Mr. Nikkhil Venilal Kothhari (DIN: 11501373)
Date of Birth/Age	19 th August, 1961 / 64 years
Nationality	Indian
Educational Qualification	Chartered Accountant & Ph.D in Bancassurance from Mumbai University
Experience	40 years
Nature of expertise in specific functional areas	Professional experience in accounting, taxation, audit & assurance, bank audits, regulatory compliance and business advisory. He has extensive exposure to tax assessments, appellate proceedings and representations.
Date of first appointment on Board	January 23, 2026
Brief resume including Experience	Mr. Nikkhil Venilal Kothhari is a Fellow Chartered Accountant and Ph. D in Bancassurance from Mumbai University. He has 40 years of professional experience in accounting, taxation, audit & assurance, bank audits, regulatory compliance and business advisory. His experience includes statutory branch audits, verification of advances, NPA review and regulatory compliance. He has extensive exposure to tax assessments, appellate proceedings and representations.
Skills and capabilities required for the role and the manner in which the proposed person meets such requirements.	He has relevant skills, experience and expertise in the field of statutory audits, economics, finance and management, which will commensurate with skills required for the role of Independent Director.
Directorship held in other listed Companies	Nil
Directorships in other companies/Positions in other entities	Nil

Memberships in the Committees of Board of other listed Companies	Nil
Memberships / chairmanships of Committees of the Boards of other Companies	Nil
Listed entities from which the director has resigned in the past three years	Not applicable
No. of shares held in the Company or on a beneficial ownership basis	Nil
Relationships between directors inter-se, Manager and other Key Managerial Personnel of the Company	No relationship per se.
Number of Board Meetings attended during the FY 2025-26 and till the date of this Notice	Not applicable
Details of membership/ chairmanship in the Committees of the Board of the Company	Not applicable
Terms and conditions of appointment / re-appointment including remuneration sought to be paid	<p>The proposed appointment of Mr. Nikkhil Venilal Kothhari as an Independent Director of the Company is for a period of 5 (five) years commencing from January 23, 2026 up to January 22, 2031 (both dates inclusive).</p> <p>The terms and conditions of appointment of Mr. Nikkhil Venilal Kothhari remains same as that of other Independent Director(s) of the Company and the same are hosted on the website of the Company at www.zenotechlab.com under the head 'Investors'.</p>

NOTES:

1. The relevant Explanatory Statement pursuant to Sections 102 and 110 of the Companies Act, 2013 (“Act”) read with Rule 22 of the Rules setting out the material facts and reasons for the proposed resolutions of the Postal Ballot Notice and disclosure as required under the applicable provisions of the Act, Securities and Exchange Board of India (Listing Obligations and Disclosure Requirements) Regulations, 2015 (“SEBI Listing Regulations”) and SS-2 are appended for your consideration.
2. In compliance with the MCA Circulars, the Postal Ballot Notice along with the instructions regarding e-Voting is being sent by electronic mode only to those Members whose names appear in the Register of Members / list of Beneficial Owners, maintained by the Company /RTA/ Depositories as at close of business hours on Friday, January 30, 2026 (i.e. Cut-off date), and whose e-mail IDs are registered with the Depository Participants (DPs) or with the Company or its Registrar and Share Transfer Agent, **KFin Technologies Limited (“RTA”)** as on the Cut-off date.
3. As per the MCA Circulars, physical copies of the Postal Ballot Notice, postal ballot forms and pre-paid business reply envelopes are not being sent to Members for this postal ballot. Members are requested to provide their assent or dissent through Remote e-Voting only. The Company has engaged the services of NSDL to provide Remote e-Voting facility to its members.
4. A copy of the Postal Ballot Notice is available on the website of the Company at www.zenotechlab.com, website of the stock exchange i.e. BSE Limited at www.bseindia.com, and also on the website of e-Voting service provider i.e. NSDL, e-Voting website at <https://www.evoting.nsdl.com>.
5. All relevant documents referred to in this Postal Ballot Notice requiring the approval of the members will be available for inspection at the Registered Office of the Company during office hours from 10:00 a.m. to 2:00 p.m. on all working days until closure of time for casting vote through remote e-voting, and also be available electronically for inspection, without any fee, to Members from the date of circulation of the Postal Ballot Notice up to the time of closure of the voting period. Members seeking to inspect such documents can send an e-mail to abdul.gafoor@zenotech.co.in, mentioning their name, Client ID or DP ID or Folio No.
6. Brief profile and other additional information of the director seeking appointment is being sought as set out in this Postal Ballot Notice, pursuant to Regulation 36(3) of the SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015 and Secretarial Standards on General Meetings (SS-2) issued by the Institute of Company Secretaries of India are furnished as annexure to this Notice.
7. To support the ‘Green Initiative’, Members who have not yet registered their email addresses are requested to register the same with their DPs in case the shares are held by them in electronic form and with the Company/ RTA in case the shares are held by them in physical form.

8. Dispatch of the Notice shall be deemed to be completed on the day on which the Company or NSDL sends out the Postal Ballot Notice by e-mail to the members of the Company.
9. Voting rights shall be reckoned on the paid-up value of equity shares registered in the name of Members as on close of business hours on Friday, January 30, 2026, i.e. the **Cut-off date**. Members whose names appear in the Register of Members / List of Beneficial Owners as on the Cut-off Date shall only be considered eligible for the purpose of remote e-Voting and those members would be able to cast their votes and convey their assent or dissent to the proposed resolutions only through the remote e-Voting process. It is however, clarified that all the persons who are members of the Company as on the Cut-off Date and who may not have received notice due to non-registration of e-mail id shall also be entitled to vote in relation to the resolutions specified in this notice. **Any person who is not a member as on the Cut-off date or becomes a member post the Cut-off date should treat this Postal Ballot Notice for information purpose only.** A Member cannot exercise his vote by proxy on Postal Ballot.
10. The Remote e-Voting facility will commence on **Tuesday, February 10, 2026 at 09:00 a.m. IST and will end on Wednesday, March 11, 2026 at 05:00 p.m. IST**. Remote e-Voting facility will be blocked by NSDL immediately thereafter and the members will not be allowed to cast their votes beyond the said date and time.
11. Members are requested to cast their vote through the remote e-Voting process not later than 05:00 p.m. IST on Wednesday, March 11, 2026, in order to be eligible for being considered, failing which it will be strictly treated as if no vote has been cast by the Member.
12. Once the votes on the resolutions are cast by the Members, the Members will not be allowed to change them subsequently.
13. The Board of Directors of the Company have appointed Mr. Mahadev Tirunagari, Practicing Company Secretary as Scrutinizer, to scrutinize the Postal Ballot through remote e-Voting process in a fair and transparent manner. Mr. Mahadev Tirunagari, has communicated his willingness for such appointment.
14. The Scrutinizer's decision on the validity of the e-Voting shall be final and binding on all.
15. The Scrutinizer will submit his report to the Chairperson/ or Company Secretary & Compliance Officer of the Company after the completion of scrutiny and the result of the voting by postal ballot through the Remote e-Voting process will be announced by the Chairperson/or the Company Secretary, on or before 05:00 p.m. IST on March 13, 2026, at Registered Office, Hyderabad. The Chairperson/ or the Company Secretary & Compliance Officer shall countersign the same. The results along with the Scrutinizer's Report will be displayed on the website of the Company at www.zenoechlab.com, the e- Voting website of NSDL at <https://www.evoting.nsdl.com> and also shall be communicated to stock exchange; BSE Limited at www.bseindia.com, where the Company's Equity Shares are listed and be

made available on their respective websites. The Company will also display the results of the Postal Ballot along with the Scrutinizer’s report at its Registered Office at Hyderabad.

16. The resolutions, if passed by the requisite majority, shall be deemed to have been passed on March 11, 2026, i.e. the last date specified for receipt of votes through the Remote e-Voting process.
17. **Procedure for registration of email address with the Company/Depository Participants:** Members are requested to register the email address with their concerned DPs, in respect of electronic holding and with KFin Technologies Limited/the Company, in respect of physical holding, by sending a request duly signed by the 1st named shareholder, the format of which is available at the ‘Investor Relations’ section of the Company’s website, www.zenotechlab.com. Further, those Members who have already registered their e-mail addresses are requested to keep their e-mail addresses validated/updated with their DPs / RTA/the Company to enable servicing of notices / documents / Annual Reports and other communications electronically to their e-mail address, in future.
18. **THE INSTRUCTIONS FOR SHAREHOLDERS FOR REMOTE E-VOTING:**

Step 1	Access through Depositories NSDL/CDSL e-Voting system in case of individual shareholders holding shares in demat mode.
Step 2	Access through CDSL e-Voting system in case of shareholders holding shares in physical mode and non-individual shareholders in demat mode.

In order to increase the efficiency of the voting process, pursuant to a public consultation, it has been decided to enable e-voting to all the demat account holders, by way of a single login credential, through their demat accounts/ websites of Depositories/ Depository Participants. Demat account holders would be able to cast their vote without having to register again with the ESPs, thereby, not only facilitating seamless authentication but also enhancing ease and convenience of participating in e-Voting process.

Step 1	Access through Depositories NSDL/CDSL e-Voting system in case of individual shareholders holding shares in demat mode.
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A) Login method for e-Voting for Individual shareholders holding securities in demat mode

In terms of SEBI circular No. SEBI/HO/CFD/ CMD/CIR/P/2020/242 dated December 9, 2020 and SEBI/HO/CFD/PoD2/CIR/P/0155 November 11, 2024 on e-Voting facility provided by Listed Companies, Individual shareholders holding securities in demat mode are allowed to vote through their demat account maintained with Depositories and Depository Participants. Shareholders are advised to update their mobile number and email Id in their demat accounts in order to access e-Voting facility.

Pursuant to above said SEBI Circular, Login method for e-Voting for Individual shareholders holding securities in Demat mode NSDL/CDSL is given below:

Type of shareholders	Login Method
Individual Shareholders holding securities in demat mode with NSDL Depository	<ol style="list-style-type: none"> <li data-bbox="475 495 1439 1010">1. If you are already registered for NSDL IDeAS facility, please visit the e-Services website of NSDL. Open web browser by typing the following URL: https://eservices.nsd.com either on a Personal Computer or on a mobile. Once the home page of e-Services is launched, click on the “Beneficial Owner” icon under “Login” which is available under ‘IDeAS’ section. A new screen will open. You will have to enter your User ID and Password. After successful authentication, you will be able to see e-Voting services. Click on “Access to e-Voting” under e-Voting services and you will be able to see e-Voting page. Click on company name or e-Voting service provider name i.e., NSDL and you will be re-directed to e-Voting service provider website for casting your vote during the remote e-Voting period. <li data-bbox="475 1055 1439 1223">2. If the user is not registered for IDeAS e-Services, option to register is available at https://eservices.nsd.com. Select “Register Online for IDeAS “Portal or click at https://eservices.nsd.com/SecureWeb/IdeasDirectReg.jsp <li data-bbox="475 1256 1439 1805">3. Visit the e-Voting website of NSDL. Open web browser by typing the following URL: https://www.evoting.nsd.com/ either on a Personal Computer or on a mobile. Once the home page of e-Voting system is launched, click on the icon “Login” which is available under ‘Shareholder/Member’ section. A new screen will open. You will have to enter your User ID (i.e., your sixteen-digit demat account number hold with NSDL), Password/OTP and a Verification Code as shown on the screen. After successful authentication, you will be redirected to NSDL Depository site wherein you can see e-Voting page. Click on company name or e-Voting service provider i.e., NSDL and you will be redirected to e-Voting website of NSDL for casting your vote during the remote e-Voting period. <p data-bbox="533 1839 1439 1962">Shareholders/ members can also download the NSDL mobile app ‘NSDL SPEED-e’ by scanning the QR code mention below for seamless e-voting experience:</p>

	<p style="text-align: center;">NSDL Mobile App is available on</p> <div style="display: flex; justify-content: space-around; align-items: center;"> <div style="text-align: center;">  App Store </div> <div style="text-align: center;">  Google Play </div> </div> <div style="display: flex; justify-content: space-around; align-items: center; margin-top: 10px;">   </div>
<p>Individual Shareholders holding securities in Demat mode with CDSL Depository</p>	<ol style="list-style-type: none"> 1. Users who have opted for CDSL Easi / Easiest facility, can login through their existing user id and password. Option will be made available to reach e-Voting page without any further authentication. The users to login to Easi / Easiest are requested to visit cdsl website www.cdslindia.com and click on login icon & New System Myeasi Tab. 2. After successful login the Easi / Easiest user will be able to see the e-Voting option for eligible companies where the e-voting is in progress as per the information provided by company. On clicking the e-voting option, the user will be able to see e-Voting page of the e-Voting service provider for casting your vote during the remote e-Voting period or joining virtual meeting & voting during the meeting. Additionally, there is also links provided to access the system of all e-Voting Service Providers, so that the user can visit the e-Voting service providers' website directly. 3. If the user is not registered for Easi/Easiest, option to register is available at CDSL website www.cdslindia.com and click on login & New System Myeasi Tab and then click on registration option. 4. Alternatively, the user can directly access e-Voting page by providing Demat Account Number and PAN No. from a e-Voting link available on www.cdslindia.com home page. The system will authenticate the user by sending OTP on registered Mobile & Email as recorded in the Demat Account. After successful authentication, user will be able to see the e-Voting option where the e-voting is in progress and also able to directly access the system of all e-Voting Service Providers.
<p>Individual Shareholders (holding securities in demat mode) login through their Depository Participants (DP)</p>	<p>You can also login using the login credentials of your demat account through your Depository Participant registered with NSDL/CDSL for e-Voting facility. After Successful login, you will be able to see e-Voting option. Once you click on e-Voting option, you will be redirected to CDSL/ NSDL Depository site after successful authentication, wherein you can see e-Voting feature. Click on company name or e-Voting service provider i.e.,</p>

	NSDL and you will be redirected to e-Voting website of NSDL for casting your vote during the remote e-Voting period.
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Important note: Members who are unable to retrieve User ID/Password are advised to use **Forgot User ID** and **Forgot Password** option available at above mentioned website.

Helpdesk for Individual Shareholders holding securities in demat mode for any technical issues related to login through Depository i.e., NSDL and CDSL.

Login type	Helpdesk details
Individual Shareholders holding securities in Demat mode with NSDL	Members facing any technical issue in login can contact NSDL helpdesk by sending a request at evoting@nsdl.com or call at: 022 - 4886 7000
Individual Shareholders holding securities in Demat mode with CDSL	Members facing any technical issue in login can contact CDSL helpdesk by sending a request at helpdesk.evoting@cdslindia.com or contact at toll free no. 1800 21 09911

Step 2	Access through NSDL e-Voting system in case of shareholders holding shares in physical mode and non-individual shareholders in demat mode.
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B) Login method for Remote e-Voting for Physical shareholders and shareholders other than individuals holding in Demat form.

1. Visit the e-voting website of NSDL. Open the web browser by typing the following URL: <https://www.evoting.nsdl.com/> either on a personal computer or on a mobile phone.
2. Once the homepage of e-voting system is launched, click on the icon “Login”, available under ‘Shareholder/Member’.
3. A new screen will open. You will have to enter your User ID, Password / OTP and a verification code as shown on the screen.
4. Alternatively, if you are registered for NSDL e-services i.e. IDEAS, you can log in at <https://eservices.nsdl.com/> with your existing IDEAS login. Once you log in to NSDL e-services using your login credentials, click on e-voting and you can proceed to Step 2 i.e. Cast your vote electronically on NSDL e-voting system.
5. Your User ID details are given below:

Manner of holding shares i.e. Demat (NSDL or CDSL) or Physical

a) For Members who hold shares in demat account with NSDL.	8 Character DP ID followed by 8 Digit Client ID For example if your DP ID is IN300*** and Client ID is 12***** then your user ID is IN300***12*****.
b) For Members who hold shares in demat account with CDSL.	16 Digit Beneficiary ID For example if your Beneficiary ID is 12***** then your user ID is 12*****
c) For Members holding shares in Physical Form.	EVEN Number followed by Folio Number registered with the company. For example if EVEN is 123456 and folio number is 001*** then user ID is 123456001***

6. Your password details are given below:

- a) If you are already registered for e-Voting, then you can use your existing password to login and cast your vote.
- b) If you are using NSDL e-Voting system for the first time, you will need to retrieve the 'initial password' which was communicated to you. Once you retrieve your 'initial password', you need to enter the 'initial password' and the system will force you to change your password.
- c) How to retrieve your 'initial password'?
 - (i) If your email ID is registered in your demat account or with the company, your 'initial password' is communicated to you on your email ID. Trace the email sent to you from NSDL in your mailbox. Open the email and open the attachment i.e., a .pdf file. Open the .pdf file. The password to open the .pdf file is your 8-digit client ID for NSDL account, last 8 digits of client ID for CDSL account or folio number for shares held in physical form. The .pdf file contains your 'User ID' and your 'initial password'.
 - (ii) If your email ID is not registered, please follow steps mentioned below in this Notice.

7. If you are unable to retrieve or have not received the "Initial password" or have forgotten your password:

- a) Click on "Forgot User Details/Password?" (If you are holding shares in your demat account with NSDL or CDSL) option available on www.evoting.nsdl.com.
- b) "Physical User Reset Password?" (If you are holding shares in physical mode) option available on www.evoting.nsdl.com.
- c) If you are still unable to get the password by aforesaid two options, you can send a request at evoting@nsdl.com mentioning your demat account number/folio number, your PAN, your name and your registered address.

- d) Members can also use the OTP (One Time Password) based login for casting the votes on the e-Voting system of NSDL.
8. After entering your password, tick on Agree to “Terms and Conditions” by selecting on the check box.
9. Now, you will have to click on “Login” button.
10. After you click on the “Login” button, Home page of e-Voting will open.

Step 2: Cast your vote electronically on NSDL e-Voting system:

1. After successful login at Step 1, you will be able to see the home page of e-Voting. Click on e-Voting. Then, click on Active Voting Cycles.
2. After clicking on Active Voting Cycles, you will be able to see all the companies “EVEN” in which you are holding shares and whose voting cycle is in active status.
3. Select “EVEN” (e-voting event no.) of the Company, which is 138347.
4. Now you are ready for e-Voting as the Voting page opens.
5. Cast your vote by selecting appropriate options i.e., assent or dissent, verify/modify the number of shares for which you wish to cast your vote and click on “Submit” and also “Confirm” when prompted.
6. Upon confirmation, the message “Vote cast successfully” will be displayed.
7. You can also take the printout of the votes cast by you by clicking on the print option on the confirmation page.
8. Once you confirm your vote on the resolution, you will not be allowed to modify your vote.

Process for procuring user ID and password for e-voting for those shareholders whose email IDs are not registered with the depositories / Company

1. Shareholders may send a request to evoting@nsdl.com for procuring user ID and password for e-Voting.
2. In case shares are held in physical mode, please provide Folio Number, name of member, scanned copy of the share certificate (front and back), PAN (self-attested scanned copy of PAN card), AADHAAR (self-attested scanned copy of Aadhaar Card).
3. In case shares are held in demat mode, please provide DP ID and Client ID (16-digit DP ID + Client ID or 16-digit beneficiary ID), name of member, client master or copy of consolidated account statement, PAN (self-attested scanned copy of PAN card), AADHAAR (self-attested scanned copy of Aadhaar Card).

4. If you are an Individual shareholder holding securities in demat mode, you are requested to refer to the login method explained at Step 1 (A) i.e. Login method for e-Voting and voting during the meeting for Individual shareholders holding securities in demat mode.

General guidelines for e-voting

1. Institutional shareholders (i.e. other than individuals, HUF, NRI etc.) are required to send a scanned copy (PDF / JPG format) of the relevant Board resolution / authorization letter etc. with attested specimen signature of the duly authorized signatory(ies) who are authorized to vote, to the Scrutinizer by email to mahadev.pcs@gmail.com with a copy marked to evoting@nsdl.com.
2. Institutional shareholders (i.e., other than individuals, HUF, NRI etc.) can also upload their Board Resolution / Power of Attorney / Authority Letter etc. by clicking on “Upload Board Resolution / Authority Letter” displayed under “e-Voting” tab in their login.
3. It is strongly recommended that you do not share your password with any other person and take utmost care to keep your password confidential. Login to the e-voting website will be disabled upon five unsuccessful attempts to key in the correct password. In such an event, you will need to go through the “Forgot User Details / Password?” or “Physical User Reset Password?” option available on www.evoting.nsdl.com to reset the password.
4. In case of any queries, you may refer the Frequently Asked Questions (FAQs) for Shareholders and e-voting user manual for Shareholders available at the download section of www.evoting.nsdl.com or call on: 022 - 4886 7000 or send a request to Mr. Amit Vishal, Deputy Vice President, NSDL at evoting@nsdl.com or Ms. Pallavi Mhatre, Senior Manager, NSDL at evoting@nsdl.com.
