

ZENOTECH LABORATORIES LIMITED

CIN: L27100AP1989PLC010122

Regd. Office: Survey No. 250-252, Turkapally Village, Shameerpet Mandal,
Hyderabad – 500 078, Telangana State, India

Tel No. +91 90320 44584/585/586

Email id: info@zenotech.co.in Website: www.zenotechlab.com

POSTAL BALLOT FORM

(To be returned to the Scrutinizer appointed by the Company)

Serial No. : 1

1. Name of the first named shareholder (in block letters) : S.K.SATYANARAYANA RAJU
XX
XX
XX
XX
PIN : 0
2. Postal Address. :
3. Name(s) of the Joint Holders(s), if any. :
4. DP ID / Client ID No. :
5. Class of Shares Equity Shares. : 2000

I / We, hereby exercise my / our vote in respect of the following Special Resolution proposed for passing through Postal Ballot/e-voting via Postal Ballot Notice dated February 1, 2020 of Zenotech Laboratories Limited (the “Company”) by sending my / our assent (FOR) or dissent (AGAINST) to the said resolution by placing the tick mark (✓) at the appropriate column below:

Sr. No.	Description of the Resolution	No. of Shares held	I assent to the Resolution (FOR)	I dissent to the resolution (AGAINST)
1.	Special Resolution for variation in the terms of “Objects of the Issue” mentioned in the Company’s Letter of Offer dated June 21, 2017			

Place :

Date :

(Signature of the Member)

Notes:

- i. Please read the instructions printed overleaf and in the notice of the postal ballot carefully before exercising your vote.
- ii. Last date for receipt of Postal Ballot Form by the Scrutinizer: March 14, 2020 (up to 5:00 p.m.)
- iii. If the voting rights are exercised by e-voting, this form need not be used.

INSTRUCTIONS

1. A Member desirous to exercise vote by Postal Ballot may complete this Postal Ballot Form in all respects and send it to the Scrutinizer in the **attached self-addressed postage prepaid Envelope**. However, envelopes containing Postal Ballot Form deposited in person or sent by Courier or any other mode at the expenses of the Member will also be accepted. No other Form or Photocopy of the Postal Ballot will be permitted.
2. This Form should be completed and signed by the Member (as per specimen signature registered with the Company or furnished by National Securities Depository Limited/ Central Depository Services (India) Limited). In case shares are jointly held, this form should be completed and signed by the first named Member and in his / her absence by the next named shareholder.
3. The consent must be accorded by placing a tick (✓) in the appropriate column.
4. The Company has appointed **Mr. Mahadev Tirunagari, Practicing Company Secretary (Membership No. FCS: 6681, COP: 7350), having office at Sri Venkateswara Nilayam, Plot No-10, II Floor, Krishnapuram, Road No-10, Banjara Hills, Hyderabad – 500 034, Telangana State, India**, as scrutinizer for conducting the Postal Ballot and e-voting process in a fair and transparent manner.
5. Duly completed and signed Postal Ballot Form should reach the Scrutinizer on or before 5.00 p.m. on March 14, 2020. Postal Ballot Form received after the said date will be treated as if the reply from such Member(s) has not been received and shall not be counted for the purposes of passing of Special Resolution.
6. In case of shares held by Companies, Trusts, Societies etc., the duly completed Postal Ballot Form should be accompanied by a certified true copy of the Board Resolution/Authority together with the specimen signature(s) of the duly authorized signatories. Postal Ballot Form signed by the holder of Power of Attorney for and on behalf of the shareholder of the Company must be accompanied by the requisite certified true copy of Power of Attorney. If the same is already registered with the Company, please quote the Registration No. beneath the signature. However, proxy cannot sign the Postal Ballot Form on behalf of the shareholder.
7. A member may request for a duplicate Postal Ballot Form, if so required and the same duly completed and signed should reach the scrutinizer not later than the date and time specified at Instruction No. 5 above.
8. Unsigned Postal Ballot Form will be rejected. Incomplete, improperly or incorrectly ticked (✓) Postal Ballot Form will be liable to be rejected. Postal Ballot Form bearing tick (✓) marks in both the columns i.e. in assent and in dissent will render the Postal Ballot Form invalid.
9. The Scrutinizer's decision on the validity of the Postal Ballot form shall be final and binding.
10. Voting rights shall be reckoned on the paid up value of the shares registered in the name of the Member on cut-off date which is February 7, 2020.
11. Shareholders are requested not to send any other paper in the enclosed self addressed postage prepaid envelope as all such envelopes will reach to the Scrutinizer and any extraneous paper found in such envelope would be ignored by the Scrutinizer.
12. There will be one postal ballot form for every folio / client ID, irrespective of joint holders.
13. A member need not put all his vote(s) nor does he need to vote all of them in the same way.
14. The result of the voting by Postal Ballot will be announced by the Chairperson or person authorized by the Chairperson by March 17, 2020 and the same shall be disseminated to BSE Limited (BSE Listing Centre) on its website viz. www.bseindia.com and it shall also be displayed on the Company's website viz. www.zenotechlab.com as well as on KTPL website viz. <https://evoting.karvy.com>
15. Votes will be considered invalid on the following grounds:
 - a. if the Member's signature does not tally;
 - b. if the Member has marked both in favour and against;
 - c. if the ballot paper received is torn or defaced or mutilated to an extent that it is difficult for Scrutinizer to identify either the Member or the number of votes or as to whether the votes are in favour or against or if the signature could n't be checked or on one or more of the above grounds;
 - d. on such grounds which in the opinion of the scrutinizer makes the vote invalid.

THE DETAILED PROCEDURE FOR E-VOTING IS ENUMERATED IN THE NOTES TO THE POSTAL BALLOT NOTICE.