## **Annexure I**

# **Quarterly Compliance Report on Corporate Governance**

1. Name of Listed Entity: Zenotech Laboratories Limited

2. Scrip Code : 532039

3. Quarter ending : September 2019

I	I. Composition of Board of Directors									
Title (Mr. / Ms.)	Name of the Directors	PAN <sup>\$</sup> & DIN	Category (Chairperson/ Executive / Non-Executive/ Independent / Nominee) <sup>&amp;</sup>	Date of Birth	Date of Appointment in the current term / cessation	Tenure* (in months)	No of Directorship in listed entities including this listed entity (Refer Regulation 17A of Listing Regulations)	No of Independent Directorship in listed entities including this listed entity (Refer Regulation 17A(1) of Listing Regulations	Number of memberships in Audit / Stakeholder Committee(s) including this listed entity (Refer Regulation 26(1) of Listing Regulations)	No of post of Chairperson in Audit/ Stakeholder Committee held in listed entities including this listed entity (Refer Regulation 26(1) of Listing Regulations)
Mr.	Azadar Husain Khan	01219312	Non-Executive Non-Independent Director	16-10-1958	25-08-2015		1	0	0	0
Mrs.	Kavita Rakesh Shah	02566732	Non-Executive Independent Director	18-09-1967	01-04-2015	54	1	1	2	1
Mr.	Jignesh Anantray Goradia	07229899	Non-Executive Non-Independent Director	01-10-1967	08-07-2015		1	0	2	1
Mr.	Chintan Jitendra Shah	07325664	Non-Executive Independent Director	04-03-1984	27-01-2016	44	1	1	2	0

<sup>&</sup>lt;sup>\$</sup>PAN number of any director would not be displayed on the website of Stock Exchange.

We wish to inform that Zenotech Laboratories Limited (the Company) has no regular Chairperson on the Board

However, we are electing a non-executive Director as a Chairperson in every Board Meeting and also we are complying with the provisions of Regulation 17 of SEBI (Listing Obligation and Disclosure Requirements) Regulations, 2015, as amended from time to time, with half of the Board of Directors as Independent Directors.

<sup>&</sup>lt;sup>8</sup> Category of directors means executive / non-executive / Independent / Nominee. If a director fits into more than one category write all categories separating them with hyphen.

<sup>\*</sup> to be filled only for Independent Director. Tenure would mean total period from which Independent director is serving on Board of directors of the listed entity in continuity without any cooling off period.

I. Composition of Committees:					
Name of the Committee	Name of the Committee Members	Category (Chairperson / Executive / Non-Executive / Independent / Nominee) 8			
	Mrs. Kavita Rakesh Shah	Chairperson – Non-Executive Independent			
1. Audit Committee	2. Mr. Jignesh Anantray Goradia	Non-Executive - Non-Independent			
	3. Mr. Chintan Jitendra Shah	Non-Executive - Independent			
	Mrs. Kavita Rakesh Shah	Chairperson – Non-Executive - Independent			
2. Nomination & Remuneration Committee	2. Mr. Jignesh Anantray Goradia	Non-Executive - Non-Independent			
	3. Mr. Chintan Jitendra Shah	Non-Executive - Independent			
Risk Management Committee     (if applicable)	Not Applicable				
4 Ctalcabaldara Dalationabin and Chara	Mr. Jignesh Anantray Goradia	Chairperson - Non-Executive - Non-Independent			
Stakeholders Relationship and Share     Transfer Committee	2. Mr. Chintan Jitendra Shah	Non-Executive – Independent			
Transier Committee	3. Mrs. Kavita Rakesh Shah	Non-Executive – Independent			

<sup>&</sup> Category of directors means executive/non-executive/independent/Nominee. If a director fits into more than one category write all categories separating them with hyphen.

II. Meetings of Board of Directors						
Date(s) of Meeting (if any) in the previous quarter	Date(s) of Meeting (if any) in the relevant quarter	Maximum gap between any two consecutive (in number of days)	Whether requirement of Quorum met (Yes/No)	Number of Directors present	No. of Independent Directors attending the meeting	
18-05-2019	03-08-2019	76 days	Yes	4	2	
	21-09-2019	48 days	Yes	4	2	

## III. Meetings of Committees:

Name of Committee	Date(s) of meeting of the committee in the previous quarter and current quarter	Maximum gap between any two consecutive (in number of days)	Whether requirement of Quorum met (Yes/No)	Number of Directors present	No. of Independent Directors attending the meeting
Audit Committee	18-05-2019		Yes	3	2
Audit Committee	03-08-2019	76	Yes	3	2
Nomination and Remuneration Committee	03-08-2019		Yes	3	2

<sup>\*</sup> This information has to be mandatorily be given for audit committee, for rest of the committees giving this information is optional.

IV. Related Party Transactions					
Subject	Compliance Status (Yes / No / NA) refer note below				
Whether prior approval of audit committee obtained	Yes				
Whether shareholder approval obtained for material RPT	Yes				
Whether details of RPT entered into pursuant to omnibus approval have been reviewed by Audit Committee.	N.A.				

## Note:

- 1. In the column "Compliance Status", compliance or non-compliance may be indicated by Yes/No/N.A.. For example, if the Board has been composed in accordance with the requirements of Listing Regulations, "Yes" may be indicated. Similarly, in case the Listed Entity has no related party transactions, the words "N.A." may be indicated.
- 2. If status is "No" details of non-compliance may be given here.

#### V. Affirmations

- 1. The composition of Board of Directors is in terms of SEBI (Listing obligations and disclosure requirements) Regulations, 2015
- 2. The composition of the following committees is in terms of SEBI(Listing obligations and disclosure requirements) Regulations, 2015
  - a. Audit Committee
  - b. Nomination & remuneration committee
  - c. Stakeholders relationship committee
  - d. Risk management committee Not Applicable
- 3. The committee members have been made aware of their powers, role and responsibilities as specified in SEBI (Listing obligations and disclosure requirements) Regulations, 2015.
- 4. The meetings of the board of directors and the above committees have been conducted in the manner as specified in SEBI (Listing obligations and disclosure requirements) Regulations, 2015.
- 5. This report will be placed at the ensuing Board Meeting. The report submitted in the previous quarter has been placed before the Board of Directors at its meeting held on August 3, 2019 and no comments/observations/advice has been given by the Board of Directors on the same.

#### For Zenotech Laboratories Limited

Sd/-

Abdul Gafoor Mohammad Company Secretary & Compliance Officer

Place: Hyderabad Date: 14/10/2019

#### Annexure III

## Compliance Report for the Corporate Governance for the six months ended September 30, 2019

I. Affirmations					
Broad Headings	Regulation Number	Compliance Status (Yes/No/N.A.) <sup>refer Note below)</sup>			
Copy of the annual report including balance sheet, profit and loss account, directors report, corporate governance report displayed on website	46(2)	Yes			
Presence of Chairperson of Audit Committee at the Annual General Meeting	18(1)(d)	Yes			
Presence of Chairperson of the Nomination and Remuneration Committee at the Annual General Meeting	19(3)	Yes			
Presence of Chairperson of the Stakeholder Relationship Committee at the Annual General Meeting	20(3)	Yes			
Whether "Corporate Governance Report" disclosed in Annual Report	34(3) read with para C of Schedule V	Yes			

#### Note:

- 1. In the column "Compliance Status", compliance or non-compliance may be indicated by Yes/No/N.A. For example, if the Board has been composed in accordance with the requirements of Listing Regulations, "Yes" may be indicated. Similarly, in case the Listed Entity has no related party transactions, the word "N.A." may be indicated.
- 2. If status is "No" details of non-compliance may be given here.
- 3. If the Listed Entity would like to provide any other information the same may be indicated here:

#### For Zenotech Laboratories Limited

Sd/-

Abdul Gafoor Mohammad Company Secretary & Compliance Officer

Place: Hyderabad Date: 14/10/2019